

Mackay Centre School

Tuesday, November 6, 2018

Governing Board Meeting #2

Conference Room, Mackay Centre School, 6333 rue de la Terrebonne, Montreal

Time: 6:30 pm

Present: Patrizia Ciccarelli (Principal), Chantal Marsolais (Parent), Mark DeAngelis (Parent), Caroline Elias (Parent), Yang Zhang (Parent), Maria Revuelta (Daycare Technician), Kathleen Timney (Teacher- Cycle 1-2), Pansy Drury (Teacher-Pre-K), Helen Radford (Teacher-Cycle 1-1), Kathy Nakishima (Community Representative).

Absent: Gregory Watson (Vice-Principal).

No members of the public were in attendance.

The meeting started at 6:33pm.

1. Welcome-GB Chair

- Mark De Angelis welcomed the GB members and called the meeting to order at 6:33pm.

2. Reading and Approval of the Agenda

- March 1st PED Day was added to 6.1.
- Construction Schedule was added to 8.1.
- Building Security was added to 8.2.
Moved by Pansy Drury, Seconded by Helen Radford.
Approved by all members. Vote 8-0-0.

3. Adoption of minutes of the previous meeting held on October 2, 2018 and June 19,2018

- A correction was made to the minutes of the October 2, 2018 meeting. The date referenced in point number 6 was corrected to June 19, 2018.
Moved by Chantal Marsolais, Seconded by Kathleen Timney.
Adoption by all members. Vote 8-0-0.

4. Question Period

- None.

5. Business Arising from previous Minutes

5.1 Adoption of GB's Annual Operating Budget (\$amount)

- The allocation for operation expenses of the GB for the fiscal year 2018-2019 is \$250.00.
Moved by Helen Radford, Seconded by Pansy Drury.
Adoption by all members. Vote 8-0-0.

6. Reports

6.1 Daycare Report

- BASE Daycare services: There will be daycare services for the 3 upcoming PED Days, November 9, November 16 and November 23.
- March 1st PED Day: March 1st, 2019 is a PED Day that falls on the Friday before March Break this year. As in past years, it is requested of the GB that daycare services not be provided on that day, due to the necessity to compensate staff for hours worked during other events such as parent-teacher interviews.
Moved by Chantal Marsolais, Seconded by Yang Zhang.
Adoption by all members. Vote 8-0-0.

6.2 Principal's Report

- Donations to the school: Patrizia informed us that the school recently received a donation of \$35,000.00 for field trips from the Michael Reid Foundation. As well, there have been contributions from several new donors recently, one example being a family of a former student.
- RPSS Report in Agendas to come: Alison and/or Hema will attend future GB meetings to report on projects within RPSS. It was proposed that RPSS be appointed as a Community Representative.
Moved by Pansy Drury, Seconded by Chantal.
Approved by all members. Vote 8-0-0.

Note: Maria Revuelta left the meeting at 7:04pm, bringing the number of voting members down to 7.

7. New Business

7.1 Presentation of Annual School Budget

- Patrizia presented the School Budget Report for the fiscal year 2018-2019.

7.2 Review of MESA Annual Report (2017-2018)

- Patrizia went over the MESA Annual Report for 2017-2018.

7.3 Approval of the Resolution for the MESA Annual Report

Moved by Caroline Elias, Signed by Mark and Patrizia.
Approved by all members. Vote 7-0-0.

7.4 Consultation with GB for the selection criteria for the appointment of the principal

- It was agreed that all members review the document outlining the selection criteria and be prepared to have a discussion at the next GB meeting.

8. Varia

8.1 Construction Schedule

- As reported in Mark's email sent to all members on October 23rd, Mr. Pevec from the EMSB stated that all deficiencies would be completed by November 11th.

8.2 Building Security

- The recent removal of the security guard at the front entrance creates a safety concern. Mark plans to attend Patrizia's upcoming meeting with the Project Manager in order to stress the urgency of the installation of the cameras and buzzer system. As well, the pool completion should be prioritized for therapeutic reasons.

9. Adjournment

- Meeting was adjourned at 7:53pm.
Moved by Caroline Elias, Seconded by Chantal Marsolais.

Next meeting: Tuesday, January 15, 2019, 6:30pm.

Chairperson

Principal

Respectfully submitted by Caroline Elias