

Mackay Centre School

Tuesday, October 2, 2018

Governing Board Meeting #1

Conference Room, Mackay Centre School, 6333 rue de la Terrebonne, Montreal

Time: 6:30 pm

Present: Patrizia Ciccarelli (Principal), Gregory Watson (Vice-Principal), Chantal Marsolais (Parent), Mark De Angelis (Parent), Caroline Elias (Parent), Yang Zhang (Parent), Maria Revuelta (Daycare Technician), Kathleen Timney (Teacher- Cycle 1 gr.2), Pansy Drury (Teacher-Pre-K).

Absent: Helen Radford (Teacher-Cycle 1-gr.1).

No members of the public were in attendance.

The meeting started at 6:35pm

1. Welcome-Principal

2. Introduction of Members

3. Reading and Approval of the Agenda

- Daycare Handbook was added to 8.1.
- Adoption of the GB's operating budget 11.1 was tabled until next meeting.
- Construction Schedule was added to 13.1.
Approved by all members.
Moved by Kathleen Timney, seconded by Maria Revuelta.
Vote 6-0-0.

4. Election of the Chairperson

- Mark De Angelis was unanimously elected as Chairperson, with Yang Zhang as substitute.
Approved by all members.
Moved by Caroline Elias, seconded by Kathleen Timney.
Vote: 6-0-0.

5. Election of the Treasurer and Secretary

- Yang Zhang was unanimously elected as Treasurer.
Approved by all members.
Moved by Chantal Marsolais, seconded by Kathleen Timney.
Vote 6-0-0.
- Caroline Elias and Chantal Marsolais were unanimously elected as Co-secretaries.
Approved by all members.
Moved by Maria Revuelta, seconded by Pansy Drury.
Vote 6-0-0.

6. Adoption of minutes of the previous meeting held on Tuesday, June 6, 2017

- Tabled until next meeting.

7. Question Period

- None.

8. Business Arising from previous Minutes

8.1. Approval of Daycare Handbook

- Maria Revuelta informed us that the new daycare handbook remains the same as was approved in June, with the exception of the following additional details: St. Monica's School as the refuge site in case of evacuation, and Greg Watson as vice-principal.

Approved by all members.

Moved by Chantal Marsolais, seconded by Pansy Drury.

Vote 6-0-0.

9. Reports

9.1 Daycare Report

Maria Revuelta informed us that the Breakfast Program was delayed until September 24th due to the move. It is now underway and the students have adapted well to the new system. There has been an increase in daycare attendance on PED days.

10. Operations

10.1 Review General Rules of Internal Operation

- Caroline Elias as Regional Delegate and Yang Zhang as Alternate Delegate as per General Assembly.

10.2 Approval/Modifications of Internal Rules of Management

Approved by all members.

Moved by Maria Revuelta, seconded by Yang Zhang

Vote: 6-0-0

10.3 Approval/Modifications of Guidelines for Conduct of Members

- Modification was made to #3 to read "Advise the *principal* in advance if unable to attend"

Approved by all members.

Moved by Kathleen Timney, seconded by Chantal Marsolais.

Vote 6-0-0.

11. New Business

11.1 Adoption of the GB's Operating Budget

- Tabled until template is received.

11.2 Adoption of GB Annual Report

- Adopted and signed by Chairperson Mark DeAngelis.

Approved by all members.

Moved by Kathleen Timney, seconded by Chantal Marsolais.

Vote: 6-0-0.

11.3 Decision about Fund Raising Activities for the Year

- Blanket approval by all members.

Moved by Chantal Marsolais, seconded by Yang Zhang

Vote: 6-0-0.

11.4 Appointment of Community Rep

- Kathy Nakashima will be asked to be our Community representative again this year.

Approved by all members.

Moved by Kathleen Timney, seconded by Pansy Drury.

Vote: 6-0-0

11.5 Approval of Field Trips for the Year

- Blanket approval by all members.

Moved by Caroline Elias, seconded by Yang

Vote: 6-0-0.

11.6 Approval of RPSS Members as Guests at GB Meetings

- Members of the RPSS Team will be invited to attend GB meetings as guests.

Approved by all members.

Moved by Chantal Marsolais, seconded by Pansy Drury.

Vote 6-0-0.

12. Next Meetings

Dates of future meetings:

1. Tuesday, November 6

2. Tuesday, January 15

3. Tuesday, March 19

4. Tuesday, May 28 or June 4 TBD

Approved by all members.

Moved by Chantal Marsolais, seconded by Maria Revuelta.

Vote 6-0-0.

13. Varia

13.1 Construction Schedule

- Chairperson Mark De Angelis will compose a letter to the school board detailing the incomplete and unsafe condition of the new building.

Approved by all members.

Moved by Kathleen Timney, seconded by Pansy Drury.

Vote 6-0-0.

14. Adjournment

- Meeting was adjourned at 9:00 pm.

Moved by Kathleen Timney, seconded by Pansy Drury.

Next meeting: Tuesday, November 6, 6:30pm.

Chairperson

Principal

Respectfully submitted by Caroline Elias